

MODEL CONTRACT

Company's Name _____ Buyer's Name _____
Street Address _____ Address _____
Mailing Address _____
Telephone Number _____ Telephone Number _____
Representative's Name _____

This model contract is distributed by the Consumer Protection Division of the Office of the Attorney General. The Consumer Protection Division does not endorse or recommend any company or individual who might use this form.

PROPOSAL

Starting Date: _____ Completion Date: _____

ITEMIZED COSTS

<u>Materials:</u>	Type, Description, Quantity	Labor: Description
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total Cost:	Material & Labor	_____
	Down Payment	_____
	Balance Due:	_____
	(To be paid on satisfactory completion or schedule based on completed work. See Note on Reverse)	

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and I accept them as written. Any additional to this proposal will be in writing and initialed by both parties.

Buyer's Signature _____
Date of Acceptance _____

Warranty/Guarantee

Signature of Seller _____
Date _____

**RECEIPT FOR CASH DOWN PAYMENT
(NOT TO EXCEED 25% OF TOTAL CONTRACT)**

Received from _____ \$ _____

Signature of Seller _____
Date _____